



PLANNER 1

TOWN OF AMHERST, NH

The Town of Amherst, NH (Pop. 11,200+) Community Development Department seeks to hire an experienced professional for the position of **Planner 1**. This is a highly responsible position implementing the planning and zoning processes of the Town.

Duties: Conducted under general supervision of the Community Development Director, include:

- Coordinating and performing the subdivision and site plan review processes;
- Advising the public regarding local land use ordinances and regulations;
- Providing staff support to Planning Board and Zoning Board of Adjustment, and other municipal entities;
- Working cooperatively with other professional and para-professional staff in delivering department services to town officials and departments, residents, property owners, consultants, and stakeholders.

Requirements: Bachelor's Degree in Planning or related field, plus three years of progressively responsible experience in a municipal, county or state land use planning environment. Ability to work professionally with persons representing a diverse range of viewpoints and disciplines is a must. Ability to communicate effectively, orally and in writing, is required. Experience with a variety of computer softwares, including Word, Excel, ArcView, etc.

Compensation: The position is a Labor Grade 5 with a salary range of \$37,628 to \$45,885 depending on qualifications. The Town of Amherst offers a comprehensive benefits package to include a 457(b) retirement plan. The Town of Amherst does not participate in the NH State Retirement System.

Please send cover letter and resume to: Gordon Leedy, Community Development Director, Town of Amherst, P.O. Box 960, Amherst NH 03031, or gleedy@amherstnh.gov.

Applications will be accepted until the position is filled.

EOE